

Expect the Best!

CANYON COUNTY **SHERIFF**

Chris Smith
Sheriff

Gary Deulen
Chief Deputy

JAIL PROGRAM PROVIDER QUALIFICATIONS

To maintain the safety of the Dale G. Haile Detention Center and safety of it's employees and inmates, civilians entering the facility to provide services to inmates must meet the following criteria:

1. Must be at least 18 years of age.
2. Must not have any outstanding warrants of arrest.
3. Must not have pending charges.
4. Must not be currently in an inpatient or outpatient rehabilitation program.
5. Must not have served time in jail or have been convicted of any offense in the last 3 years.
6. Must be affiliated with, and be a member of, a recognized church or support group.
7. Must complete the CCSO waiver form.
8. Must not currently be on probation or parole.

Provider applicants can be denied acceptance without cause at the sole discretion of the Sheriff or his designee(s).

Before gaining entry to the facility, providers must show a valid county-issued Programs Card and sign in with the team on duty.

Waivers to the above criteria are not permitted unless approved by the Detention Center Commander, the Sheriff or their designee.

A handwritten signature in black ink, appearing to read "Chris Smith".

Chris Smith
Canyon County Sheriff



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Chief Deputy

PROGRAMS POLICY

The Dale G. Haile Detention Center may solicit and accept programs for the benefit of inmates incarcerated at the jail. Such programs may include Alcoholics Anonymous, Narcotics Anonymous, a variety of Religious studies, GED programs and others. All programs must demonstrate the they provide for the self-improvement of inmates, and teach inmates to utilize their time and skills in a constructive manner

A jail program is defined as a presentation given by a volunteer, non-staff member to inmates. The program must be conducted by a recognized group, not an individual.

PARTICIPATION IS A PRIVILEGE, NOT A RIGHT

Acceptance as a Program Provider is subject to the approval of the sheriff or his designee. Inmate participation is also subject to the approval of the jail staff on duty at the time the program is being offered. The privileges of program presentation and participation may be revoked at any time at the discretion of the senior officer on duty.

In the event of a problem with a program provider and/or an inmate during the course of a program, the incident will be documented in an official incident report, and forwarded to the programs coordinator. The programs coordinator will be responsible to investigate the incident and consult with the jail commander or his designee before arriving at a conclusion over what action, if any, to take. All parties to the dispute shall be notified in writing of the final decision and action taken, if any.

Programs are established to assist inmates to improve themselves spiritually, academically and emotionally. Programs must be designed to develop a constructive environment to all who participate. Volunteers providing programs are appreciated and encouraged to focus their efforts on inmate self-improvement.

Chris Smith
Canyon County Sheriff

JAIL PROGRAM RULES

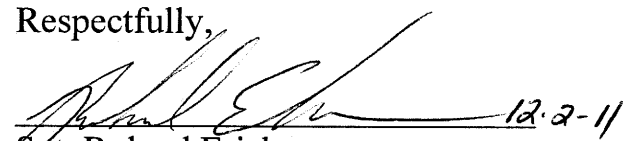
1. All programs will be approved and scheduled at the discretion of the Program Coordinator.
2. Shared times may be scheduled.
3. The provider may only enter the facility on the designated day and time they are given. Providers may not come in alone. Two or more Program Providers are required to hold a class.
4. A valid Canyon County issue Program Provider ID card must be shown and worn, and sign in completed in order to gain entry to the facility.
5. No provider will become socially involved with an inmate(s). **No physical contact is permitted. Handshaking is permitted upon greeting or exit only. Providers with family members or friends incarcerated in this facility will not be allowed to visit their units.**
6. Providers will not bring contraband into the facility. You are to only bring those items that are necessary to complete your program. Any item carried into the facility is subject to inspection by our jail staff without notice. Any contraband will violate State Law and charges will be filed. Inmates are not allowed to possess anything with paperclips, staples, stickers, pencils, etc. If you have a question, contact the deputy supervisor.
7. Study guide papers for Bible study class, without staples, tape or string, etc. are the only items providers are allowed to give to inmates. Any Bibles to be left for the inmates must be left in Visitation. No hard covers will be accepted. You are not allowed to take them up to the inmates yourselves. It is the responsibility of the Program Provider to write the inmate name and housing number inside the front cover of the Bible. Providers may have a pen to do this, but it must stay in your possession at all times. Do not give them to inmates. Visitation personnel will then put the Bibles in the booking area to be delivered to the inmates. ****NO OTHER BOOKS OR MATERIALS WILL BE ACCEPTED.** Any other books must be sent from a bookstore or publisher only.
8. Providers shall NOT do favors for inmates, such as deliver messages, letters, or anything else inside the facility or outside. This includes checking on children, friends, family, checking on belongings, etc. This could constitute a violation of law and charges will be filed. When in doubt, just don't do it.

9. Any problem that is encountered by a provider will be reported to the jail staff immediately. Examples being, loss of a pen or other personal item, or disruptive inmates.
10. Providers will not make business deals with inmates or leave business cards. Providers will not make plans for inmates when they are released. **Never give out your home address or phone number.**
11. Providers are subject to search at any time without notice.
12. If providers are denied entry or asked to leave the facility they will do so **WITHOUT QUESTION IMMEDIATELY**. Deputies do not have to provide you with explanations, or reschedule your times.
13. At no time shall a provider enter or stand in the doorway of a unit.
14. If a provider wishes to use a tape recorder, VCR, DVD, computer, radio, etc., prior approval must be gained from the Programs Coordinator or the Jail Commander.
15. Providers are expected to dress appropriately. No low cut tops, extremely tight pants or anything that is revealing or suggestive.

These rules are established for the safety of the providers, staff and inmates. All programs are dependant upon full compliance by all parties involved. Questions regarding these rules should be directed to the Program Coordinator during business hours.

Upon approval of your application, badges are issued Tuesday or Wednesday between 9AM and 4PM only.

Respectfully,


Sgt. Roland Erickson 12.2-11

**CANYON COUNTY DETENTION CENTER
SECURED FACILITY INFORMATION SHEET**

PROGRAM /OR BUSINESS TITLE: _____

Applicant Information:

NAME _____
Last First Middle

ADDRESS _____ City _____

Drivers License Number _____ State _____

Home Phone# _____ Work Phone # _____

Social Security # _____ Date of Birth _____

Sex _____ Height _____ Weight _____ Eyes _____ Hair color _____

Birth City _____ State _____ Country _____ Citizenship _____

Years of Education _____ Religion _____ Marital _____

EMPLOYER _____

ADDRESS _____

PHONE _____

EMERGENCY CONTACT PERSON _____

ADDRESS _____

PHONE _____ Relationship _____

LIST ANY ARRESTS _____

NCIC CHECKED [] APPROVED [] DENIED []

OFFICER _____ DATE _____



CANYON COUNTY SHERIFF

Chris Smith
Sheriff

Gary Doulen
Chief Deputy

I, _____, FULLY UNDERSTAND THAT WHILE I AM A COUNSELING OR TEACHING INMATES OF THE DALE G. HAILE DETENTION CENTER, I AM RESPONSIBLE FOR MY OWN WELFARE. I FURTHER UNDERSTAND AND AGREE, BY SIGNING THIS STATEMENT, THAT I WILL NOT HOLD THE CANYON COUNTY SHERIFF'S DEPARTMENT OR ANY STAFF MEMBER LIABLE FOR ANYTHING THAT MAY HAPPEN TO ME WHILE I AM IN THE FACILITY. FURTHER, I AGREE TO INDEMNIFY CANYON COUNTY, IDAHO AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, CLAIMS OR ACTIONS OF ANY KIND OR NATURE INCURRED BY OR ASSERTED OUT OF MY COUNSELING, TEACHING, OR ANY OTHER PROFESSIONAL ACTIVITY I CONDUCT WITH OR FOR THE INMATES OF THE DALE G. HAILE DETENTION CENTER.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF WITNESS

DATE